



**Security  
First**

Security First  
Grosvenor House  
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Edgware  
Middlesex, HA8 7TA

John Coleman  
Branch Manager  
RISCO Group

23 May 2008

Dear John

We are very happy that you have asked us to write an appraisal for you as it gives us the opportunity to express our warm thanks and gratitude for your consistent above-the-call-of-duty care towards us as a customer.

You are always on hand to assist us with any enquiry, however small and inconvenient (!), and you continuously provide us with a prompt efficient service, with genuine good intentions and humour.

Through the way you advocate RISCO and their products it is very clear that you enjoy your job very much, and you are a great asset to your company.

Kind regards

Shirley Jarmyn  
Business Development Manager

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